


## What Is BESS?

**What is Bloomberg Essentials Online Training (BESS)?** [icon] [icon]

The Bloomberg Essentials Online Training Program (BESS) helps you quickly learn core BLOOMBERG PROFESSIONAL® service functionality. The BESS platform has been refreshed to include updated training and new exams designed to help you become an even better Bloomberg user.

BESS training now uses the Help Pages to further the experience of learning to discover information on the Terminal. Video-based training has been removed. To get started with the new BESS Platform, see [Instructions](#).

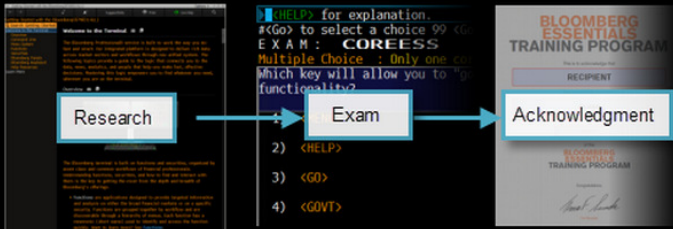
Note: Exams in-progress from the previous BESS portal are non-transferable.

Command → 

## Instructions – The Process.

**Instructions** [icon] [icon]

To master the basics of navigating the Bloomberg and finding data and analytics, you must complete both the Core Program and the Market Sector Program. The programs are divided into phases: research, exam, and acknowledgment. You must complete the research phase before you are enabled for the related exams.



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1) <GO>
2) <HELP>
3) <GO>
4) <GOVT>
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## Where to Start?

Begin with the [Core Program](#):



- **Research:** Read the resources provided to learn how to master the basics of using and navigating the Bloomberg.
- **Exam:** Complete the Core Exam to test your proficiency navigating the system. You must achieve a minimum score of 75% correct on the Core Exam to become enabled for Market Sector exams.

Note: The Core Program is a pre-requisite for the Market Sector Program. Acknowledgment is only provided upon successful completion of a Market Sector exam.

Continue with the [Market Sector Program](#):

- **Research:** Read the resources provided for each market sector to become familiar with depth and breadth of Bloomberg's data and analytics.
- **Exam:** Complete the corresponding Market Sector Exams to test your ability to independently find what market-driven information on the system.
- **Acknowledgment:** If you achieve a minimum score of 75% correct on any Market Sector Exam, you can request an [Acknowledgment](#) certificate stating that you have successfully completed the exam.

## Core Program.

Core Program  



You can access the core resources and exam using the links below:

Note: To enable the exam, you must first review the resource links below.

Resources	Exam
<ul style="list-style-type: none"> <li>• <a href="#">Getting Started With the Bloomberg</a></li> <li>• <a href="#">The Bloomberg Excel Add-In:</a> <ul style="list-style-type: none"> <li>◦ <a href="#">What is the Add-In?</a></li> <li>◦ <a href="#">Explore Tools</a></li> <li>◦ <a href="#">Import Data Wizards</a></li> <li>◦ <a href="#">Constructing Formulas</a></li> </ul> </li> <li>• <a href="#">Bloomberg News and Research Functionality</a></li> <li>• <a href="#">Bloomberg Launchpad</a></li> </ul>	<a href="#">Core Exam</a>

Note: You must complete the Core Exam in order to access Market Sector Exams. You may retake each exam one time. Certificates of [Acknowledgment](#) are only provided for Market Sector Exams.

## Market Sector Program.

Market Sector Program  

You can access each market sector's resources and corresponding exam using the links below:

Note: To enable each exam, you must first review the related resource links below.

Resource	Corresponding Exam
<a href="#">Equity Essentials</a>	<a href="#">Equity Exam</a>
<a href="#">Fixed Income Essentials:</a> <ul style="list-style-type: none"> <li>• <a href="#">Corporate</a></li> <li>• <a href="#">Money Market</a></li> <li>• <a href="#">Government</a></li> </ul>	<a href="#">Fixed Income Exam</a>
<a href="#">FX Essentials</a>	<a href="#">FX Exam</a>
<a href="#">Commodity Essentials</a>	<a href="#">Commodity Exam</a>

Note: You must complete the Core Exam in order to access the Market Sector Exams. You may retake each exam one time. If you achieve a score of 75% correct (or higher) on any Market Sector Exam, you can request an [Acknowledgment](#) that you have completed the exam.

## Acknowledgement.

Acknowledgment

Once you have completed the Core Exam and one or more Market Sector Exams with a score of 75% or higher, you can request an Acknowledgment of Completion (sent via e-mail) so you can demonstrate your proficiency in Bloomberg core skills.

Note: You may retake each exam one time. Acknowledgment is not issued for the Core Exam.

To request an acknowledgment of completion:

1. Click [here](#) to begin your acknowledgment request.  
The *BESS Training Acknowledgment* window appears.
2. For each recipient of the acknowledgment e-mail, in the *Email address(es) to which the acknowledgment should be sent* field at the bottom of the screen, enter an email address, then click **Add**.  
The email address(es) appear(s) in the list beneath the field.

3. On the toolbar, click the **Submit** button.

The screenshot shows the 'BESS Training Acknowledgement' window. At the top left is a 'Submit' button. Below it is a table with columns: Mnemonic, Description, Date, Grade, and Qualified\*. The table contains five rows of exam data. Below the table is a section titled 'BESS training acknowledgement requested' which includes a name field (ALEXANDER KENT) and an email address field (akent30@bloomberg.net) with 'Add' and 'Delete' buttons.

Mnemonic	Description	Date	Grade	Qualified*
COREESS	Core Essentials	09/2013	76.67	Yes
COMMESS	Commodity Essentials	09/2013	100.00	Yes
EQYESS	Equity Essentials	09/2013	93.75	Yes
FINESS	Fixed Income Essentials	09/2013	100.00	Yes
FXESS	FX Essentials	10/2013	95.00	Yes

BESS training acknowledgement requested

Name displayed on the acknowledgement.  
ALEXANDER KENT

Email address(es) to which the acknowledgement should be sent.(max 10)

akent30@bloomberg.net

\*To receive acknowledgement for BESS training completion, you must complete both the Core Exam and a Market Sector exam with a score of 75% or higher for each. You may retake each exam one time.

If you are eligible for certification, the specified recipients receive an e-mail message acknowledging your completion of the exams.